



Watson-Forsberg is currently seeking a full-time **Project Superintendent** to join our team.

Located in Minneapolis, Minnesota, Watson-Forsberg is a general contractor built on safety, community, and hard work rooted in good values for over 60 years. We partner to create thriving communities by providing commercial and multi-family construction services for both new and remodeling/rehab projects. Long-term relationships with clients, subcontractors, and design professionals are the key to our success.

Job Title:

Reports to: Director of Field Operations

Supervisory Responsibilities: Subcontractors and mentoring of less experienced WF staff

FLSA Exempt Status: Exempt

Type of Position: Full-time

Salary Range: 100 – 125K (DOQ)

Travel Requirements: Minimal overnight, may require occasional job-site visits outside the Twin Cities metro area.

Job Summary:

This position coordinates and supervises all field operations identified within the contract to complete projects on time, on budget and at a quality equal to or greater than customer expectation. The project superintendent is responsible for managing, training, and assisting foreman and trades personnel to execute and deliver excellent Watson-Forsberg projects. The superintendent maintains effective communications with the project owner, all project team members, and the community. While maintaining Watson-Forsberg's best interest, the superintendent delivers service in a manner that results in 100% customer satisfaction (internal/external).

Essential Job Functions:

- Reviews and understands documents regarding buildability.
- Creates, edits, manages and communicates overall project schedule with all project stakeholders.
- Plans and manages site logistics regarding trailers, utilities, storage, safety, security, SWPP and signage.
- Manages all field labor and task coding for work performed by Watson-Forsberg employees.
- Maintains daily log of activities on the jobsite.
- Communicates with project team regarding ASI's, RFI's, and material submittals.
- Oversees quality control planning and assigns responsibilities regarding the work being performed.
- Reviews the project work to verify it is fully executed and complies with the Contract scope.
- Coordinates required inspections with local jurisdictions.
- Ensures subcontractors have corrected all deficiencies identified by the project team.
- Identifies and communicates project requirements for safety, health and environmental standards.
- Updates and implements a site orientation process for all workers on site.
- Walks project daily to monitor activities, safety practices and to plan future tasks.
- Presides over weekly subcontractor meetings to coordinate the work to be performed in a safe manner.
- Schedules and coordinates with OSHA and Watson-Forsberg safety consultants.
- Ensures the job site is always kept in a clean, organized and safe condition.
- Documents and manages safety concerns and incidents.
- Follows cost control procedures throughout the project.
- Maintains an accurate job site file system such as contracts, shop drawings, correspondence, issue log, etc. At completion, ensures that documents are properly recorded and archived in the project files.
- Coordinates miscellaneous activities such as special permits, material ordering and delivery, punch list documentation and warranty issues.
- Maintains on-site relations with owner, architect, engineers and subcontractors to ensure total customer satisfaction.

- This is not a comprehensive list of duties and responsibilities. Other duties and responsibilities may be assigned at any time.

Experience/Education Requirements:

- High school diploma and technical, vocational or other post-education required
- Multi-family construction experience preferred
- Proficiency in Microsoft Word/Excel/Outlook required
- Experience with MS Project and Procore preferred

Physical Demands & Work Environment:

Work is performed in a construction job-site environment, both indoors and outdoors, in all types of weather. Construction tasks require hard physical labor for extended periods of time: operating hand tools and power tools, lifting heavy objects (up to 50 pounds), climbing scaffolds, and other manual labor. These tasks require manual dexterity, coordination, and excellent vision and depth perception. The person in this position frequently communicates with staff, vendors and customers and must be able to exchange and communicate accurate information in these situations.

To learn more about Watson-Forsberg, we invite you to explore Watson-Forsberg’s website at www.watson-forsberg.com. For immediate consideration please forward résumé and references to info@watson-forsberg.com.

Watson-Forsberg Co. is an Equal Opportunity Employer and will evaluate Reasonable Accommodations requests made in accordance with the Americans with Disabilities Act and other applicable laws.

Employee Acknowledgement: _____

Date: _____